

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY
APRIL 11, 2013**

**** MINUTES ****

CALL TO ORDER: Chairman Victor Rodriguez called the meeting to order at 7:10pm as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

PLEDGE OF ALLEGIANCE was recited by all.

ROLL CALL

Present: Chairman Victor Rodriguez, Vice Chairwoman Maribel Garland, Commissioners: Donald Fritch, Joan Bocchino, Junior Carmona and Thomas MacDonald.

Also Present: Attorney Nicholas Finc, Esq for Town Attorney Timothy Downs
Luis Acevedo, DPW Superintendent and Alice Gilbert, Secretary.

Absent: Commissioner Peter Gori

PUBLIC PORTION

MOTION: Chairman Rodriguez made a motion to suspend the Regular order of the meeting and open the meeting to the public.

SECONDED BY: Commissioner Bocchino

ALL IN FAVOR **MOTION CARRIED.**

Chairman Rodriguez asked if anyone from the public wished to be heard.

No one from the public wished to speak.

MOTION: To close this portion of the meeting to the public and return to the regular order of the meeting was made by Chairman Rodriguez.

SECONDED BY: Vice Chairwoman Garland.

ALL IN FAVOR **MOTION CARRIED.**

APPROVAL OF MINUTES **MARCH 14, 2013** **Regular Meeting Minutes** - Reviewed by Chairman and Commissioners.

Commissioner Bocchino brought attention to page 2 - under Correspondence “A suggestion was made that Pattie Genovese contact Nancy Hagerich of the Senior Recreation Program to see if they are interested.
”

MOTION: To approve the minutes with the addition as indicated above was made by Chairman Rodriguez.

SECONDED BY: Vice Chairwoman Garland.

Roll Call Vote was taken – all voted yes.

ALL IN FAVOR **MOTION CARRIED.**

APPROVAL OF BILLS VOUCHER LIST

P.O. Number	Vendor	Description	Amount
13-00785	Alice Gilbert	Reimbursement - Easter Items	\$74.09

MOTION: To approve the Bills/Voucher List was made by Chairman Rodriguez.

SECONDED BY: Commissioner Fritch.

Roll Call Vote was taken – all voted yes.

ALL IN FAVOR MOTION CARRIED.

Use of Facility Applications

Town Property – Approved at February meeting, pending fees and insurance before submitting to Town Administrator. Letter was sent with fee schedule advising them of the changes for 2013.

- 1) Beatriz Villada of Club Colombia has applied for use of Crescent Field Softball field, Small Soccer Field and Basketball Court on Saturday, July 20, 2013 from 8:00am to dusk for the annual Colombian Independence Festival. Will provide insurance and fees forthcoming.

Town Property - Approved by Town Administrator

- 1) Sean Bullock, Athletic Director at Dover High School has applied for use of King II, King III and King IV from March 15, 2013 to June 1, 2013 Mondays to Fridays from 3pm to 6pm and Saturdays, 8am to 12 noon for softball practice and games. and also on Saturday, April 13, 2013 from 9am to 2:00pm for tournament.
- 2) Victor Rodriguez, President of Dover Little League has requested King I, II, III and IV from March 25 to July 1, 2013 from 6pm to dusk for baseball games and practice.

Board of Education Property – Approved

- 1) Liana Lewis of Dover Recreation Spring Track has requested use of the track at East Dover (Hamilton Field Complex) for practice and meets on Tuesdays, Thursdays from 6pm to 7:30pm and Sundays from 6:00pm to 7:30pm from March 12th thru June 30, 2013. – pending approval from Board of Education - received approval on 3/28/2013 Approved with Fee schedule for custodians
- 2) Sean Bullock, Athletic Director at Dover High School has applied for use of the Dover High School Gym (Aux) and Exit 13 Restrooms for Dover Recreation Wrestling Youth Clinics on May 22, 2013, May 29th, June 6th and June 13, 2013 from 5:30pm to 7:00pm.
- 3) Victor Rodriguez, President of Dover Little League has requested Dover High School Baseball field on Mondays, Wednesdays and Fridays from 6pm to Dusk and Saturdays, to be determined for practice and games.

Board of Education Property - Needs approval

- 1) Dover Recreation Commission request for Hamilton Field Complex for Fireworks Celebration on Wednesday, July 3, 2013 with Rain date of Friday, July 5, 2013 for Fireworks display and concert.

Town Property - Needs approval

- 1) Marcus Ippolito of 13 Overlook Ave., Randolph, NJ has applied for use of King I on Sundays 4/14/2013 and 4/28/2013 from 1pm to 5pm for Angels Baseball Team games. Fee is #35.00 per hour or \$140.00 per day.

MOTION: To approve the above applications was made by Chairman Rodriguez

SECONDED BY: Vice Chairwoman Garland.

Roll Call Vote was taken – all voted yes.

ALL IN FAVOR MOTION CARRIED.

Reports

- a. Senior Citizen Committee . No report
- b. Sport Committees - no report.
- c. Monthly Maintenance Report/DPW DPW Superintendent Luis Acevedo reported the following:

King Field is being prepared for Opening Day of Little League. Second Street baseball field is getting clay for t-ball. Chairman Rodriguez said the fence needs repair.

Water Works Park has received new playground equipment. Luis Acevedo to take pictures to show the Commissioners.

New Sheds were installed for Little League and Football at King Field and Soccer at Crescent Field. The gates work and combination locks are installed at Crescent Field.

Hurd Park Gazebo – Quotes have been received and plans turned over to an architect. Cost to repair damage is estimated at \$28,900.00. The gazebo will stay the same to keep historically accurate.

Column will be made of a composite material.

Water Works Pavilion – needs a new roof. No change to the rest rooms yet. Capital Project scheduled for next year. Swings have been replaced.

SPECIAL EVENTS:

EASTER EGG HUNT AT JFK PARK was held on Saturday, March 23, 2013. Alderwoman Blackman reported that everything went smoothly.

SUMMER RECREATION PROGRAM Alice is working on brochure and materials needed to hold registration. Tentative dates for signups are on Saturday, May 11, 2013 from 10am to noon at the Recreation Office and Wednesday, May 15, 2013 from 4pm to 7pm at the Recreation Office. Article for Summer Employment sent to newspaper. Program Begins Monday, JUNE 24, 2013 ends on Friday, AUGUST 9, 2013.

Discussion took place that the bridge dedication is being held on Saturday, May 11th at 10:00am.

Commissioners discussed changing the time to 12:00noon to 2:00pm.

Chairman Rodriguez advised Alice to contact Gregg Heintzmann to hire him for training for the summer program and to ask Rich Cloughley to teach first aid again.

FIREWORKS/CONCERT: Wednesday, July 3, 2013 with Rain date on Friday July 5th

Show mobile has been secured for both dates. D&M Fireworks deposit paperwork sent to Mr. Close for approval. The Kootz band has been contracted. Discussion took place regarding the expense of hiring a dee jay. Suggestion was made to ask the Kootz for a playlist of their intermission music.

SENIOR CITIZENS DAY PICNIC: Thursday, September 5th with rain date of Friday,

September 6, 2013 Patriotic theme. Discuss music. Alice sent requests for price quotes out to Nicks, NJ Bar & Grill, and Picnics Unlimited. Nick sent quote, but cannot participate on Friday, if it rains. . NJ Bar and Grill also submitted quote, same price as last year. . Rockaway Hilton does not do offsite catering. Picnics Unlimited has not responded. Chairman Rodriguez tabled decision to hire a caterer to next meeting. He will personally contact Picnics Unlimited and bring a quote to next meeting.

Next Meeting will be held on Thursday, May 9, 2013 at 7:00pm.

ADJOURNMENT

MOTION: To adjourn made by Chairman Rodriguez.

SECONDED BY: Commissioner Bocchino.

ALL IN FAVOR MOTION CARRIED.

Respectfully submitted,

Alice Gilbert, Secretary